

GREAT AND LITTLE KIMBLE CUM MARSH PARISH COUNCIL

GRANTS AND DONATION APPLICATION FORM

Great and Little Kimble cum Marsh Parish Council welcome applications from local organisations. Please refer to the guidance notes and criteria before submitting your application. If you need any assistance, please contact the clerk on clerk@kimblecouncil.org

If you need to provide further information please include a separate sheet.

Name of Group / Organisation:	
Is the Organisation a Registered Charity? If yes please provide Registered Charity Number:	Yes / No
Main Contact Name:	
Contact Address:	
Phone Number:	
Email Address:	
Are you a newly formed group? (less than 1 year)	Yes / No
How long has your group been operating?	
Does your group have an annual record of accounts?	Yes / No <i>Please include a copy of your most recent accounts or the latest 3 months bank statements with your application.</i>

I am authorised to apply for funding on behalf of the group and agree to abide by the terms and conditions of the grant process.

Signature: _____

Position in Organisation: _____

Date: _____

Terms and Conditions

By applying you confirm you are an official representative of your group and are authorised to apply for funding on their behalf.

Your details can be held with Great and Little Kimble cum Marsh Parish Council in accordance with the Data Protection Act to administer the grant process.

The information provided in this application is a fair and accurate description of your group and the project for which you are seeking funding. Misleading or inaccurate information may result in your application being rejected. Late applications or failure to complete any section of the application form may result in your application being delayed or rejected.

Information about your group and your project may be made available as part of Great and Little Kimble cum Marsh Parish Councils decision making process. Personal contact details and bank details will not be made public.

You will provide Great and Little Kimble cum Marsh Parish Council with any information they request to enable them to assess your application. This may include (but is not restricted to) a copy of your constitution, accounts or bank statements, equal opportunities policy, insurance and relevant health and safety policies.

You will provide Great and Little Kimble cum Marsh Parish Council with any evidence or monitoring information they request to ensure that any grant awarded has been spent in accordance with this application and any other terms and conditions.

Grant funding may be subject to additional terms and conditions, which will be made available to you if your application is successful.

Checklist:

	Yes / NO
Has the Grant and Donation policy been fully read and understood:	
Has a copy of the most recent accounts or the latest 3 bank statements been included with this application:	
If requested has a copy of your constitution, equal opportunities policy, insurance and or health and safety policies.	
Has the grant application form been signed and dated:	
Are you prepared to attend a Parish Council meeting to address any questions the Parish Council may have:	